LEADERSHIP BRIEF

2026 NOVEMBER GENERAL ELECTION

PWC Office of Elections – November 3, 2026

Introduction

Questions during training?

- **Use chat during training**
- **Video/audio for participants is disabled**

Eric Olsen (Director)

Jon Alvarez (Assistant Director)

Dan Garrigan (Training Coordinator)

Dena McBride (Election Officer Manager)

Overview

Overview

Things to Cover Tonight

- Basic election information
- Review important issues like common mistakes and new items
- Answer your questions

Overview

Election Basics

Election Day: November 3, 2026

Type: General Election

Work Hours: 5:00 AM – ~8:30 PM

Voting Hours: 6:00 AM – 7:00 PM

Officers/pct: 7-10 officers

Early/mail: ~30% turnout



Overview

Identifying Markers

- Wear lanyards
- Staff outside must wear vests
- Language assistance officers should wear appropriate pin



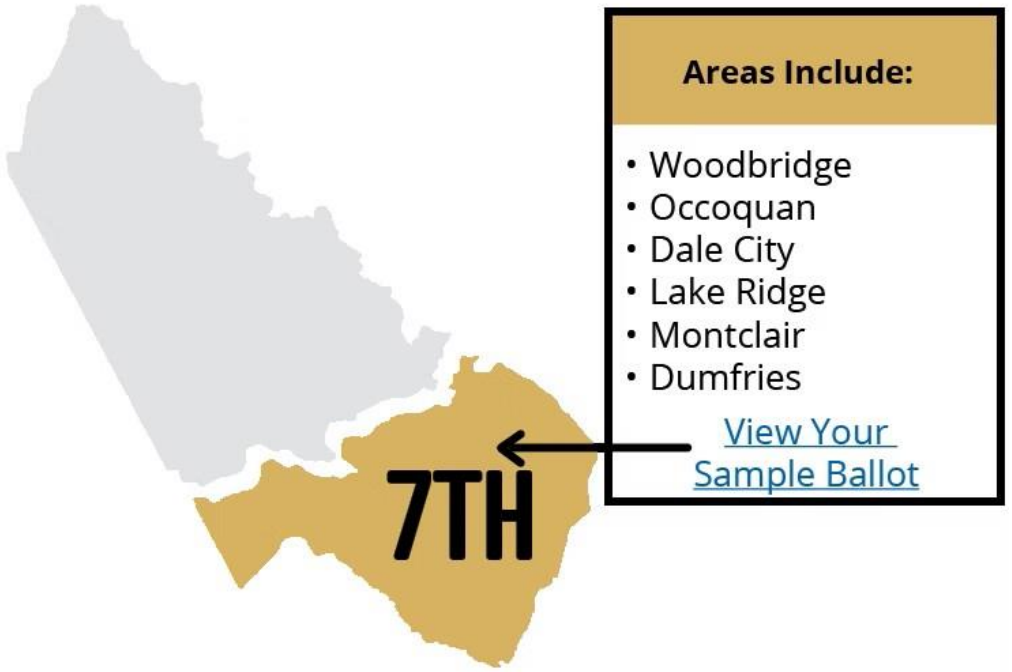
Overview

Countywide Election

- Senate
- U.S. House of Rep. (7th or 10th)
- State Constitutional Amendments (3 in total)
  - *Explanation guides at each polling place*
- Town contests for Mayor/Council

Overview

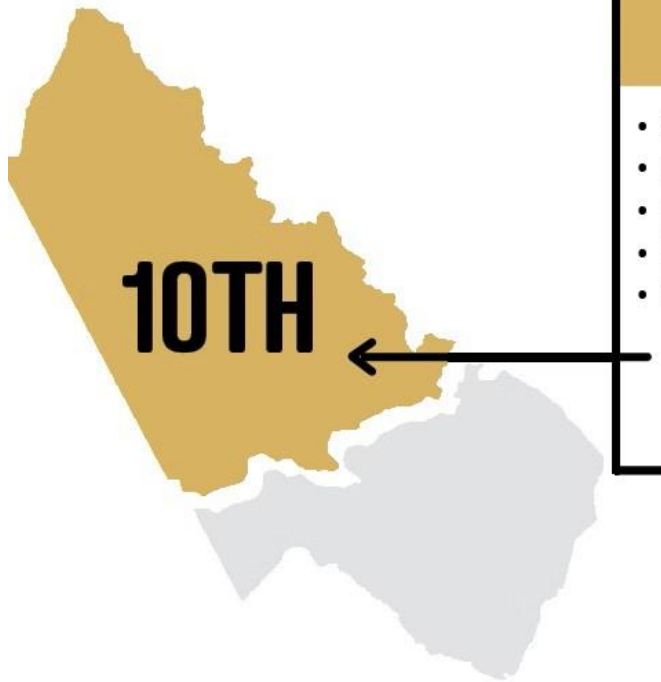
Countywide Election



Areas Include:

- Woodbridge
- Occoquan
- Dale City
- Lake Ridge
- Montclair
- Dumfries

View Your Sample Ballot



Areas Include:

- Haymarket
- Gainesville
- Brentsville
- Bristow
- Greater Manassas

View Your Sample Ballot

Overview

Supply Pick Up

- Thursday: 10:00 am – 7:00 pm
- Friday: 10:00 am – 6:00 pm
- Saturday: 10:00 am – 1:00 pm

Complete your survey (if you have not done so)

Final Notes

Chief Resources

Chief HQ phoneline available Monday
8:30 am – 7:00 pm

Chief HQ available on Election Day
4:45 am – ~8:30 pm

What's New

What's New?

Amendment Brochures

- Required to be available for voters
- Only give to voters if requested
- 300-400 for each precinct (can be reused)
- Available in both English and Spanish

What's New?

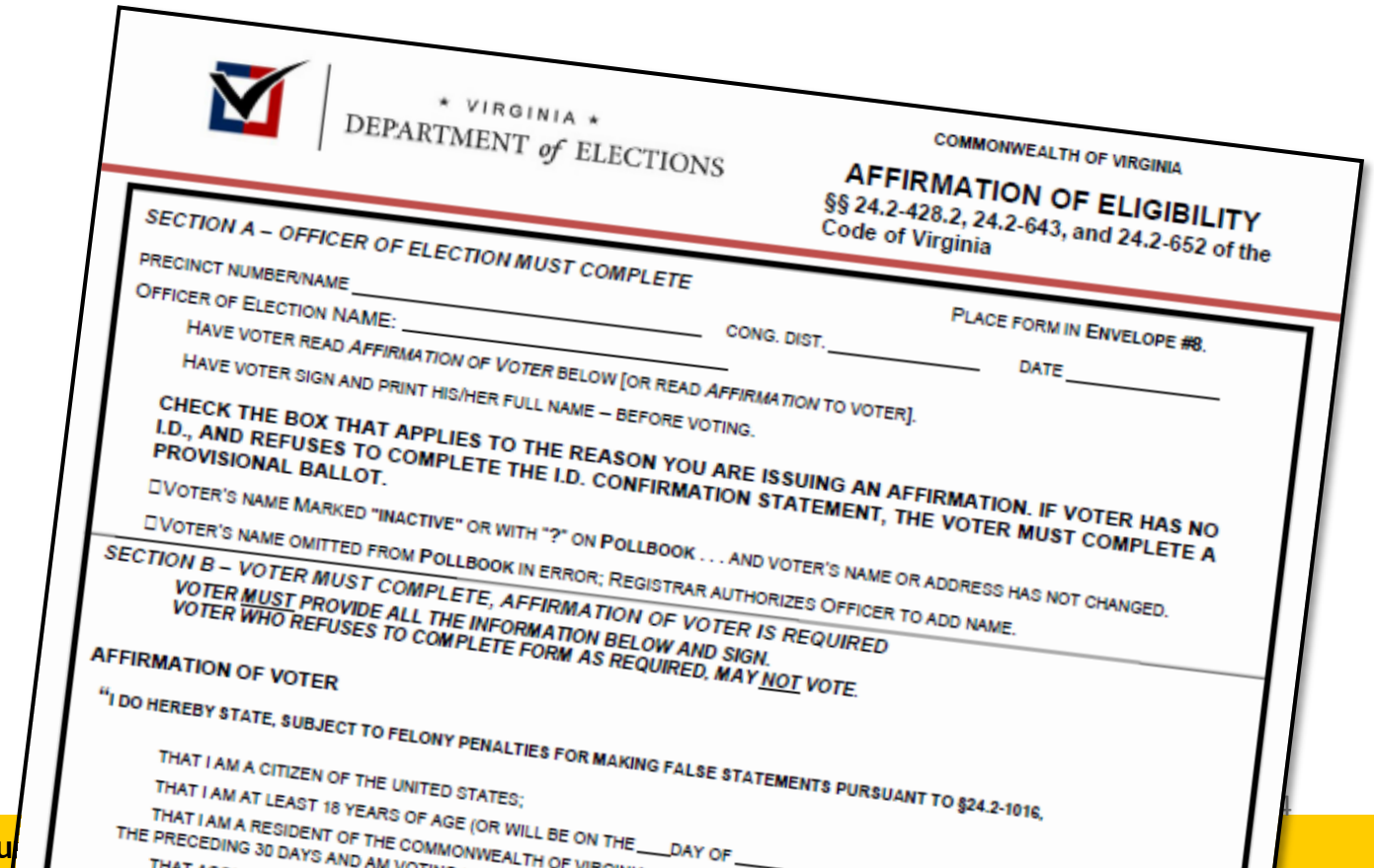
Voter Challenges

- No longer allowed at the polling place
- Pollwatchers cannot make challenges
- Officers are not required or able to challenge a voter in the polling place

What's New?

Affirmation of Eligibility

- Required for Inactive voters
- One-sided now
- Spanish on back



★ VIRGINIA ★
DEPARTMENT of ELECTIONS

COMMONWEALTH OF VIRGINIA

AFFIRMATION OF ELIGIBILITY
§§ 24.2-428.2, 24.2-643, and 24.2-652 of the Code of Virginia

SECTION A – OFFICER OF ELECTION MUST COMPLETE

PRECINCT NUMBER/NAME _____ PLACE FORM IN ENVELOPE #8.

OFFICER OF ELECTION NAME: _____ CONG. DIST. _____ DATE _____

HAVE VOTER READ *AFFIRMATION OF VOTER* BELOW [OR READ *AFFIRMATION* TO VOTER].

HAVE VOTER SIGN AND PRINT HIS/HER FULL NAME – BEFORE VOTING.

CHECK THE BOX THAT APPLIES TO THE REASON YOU ARE ISSUING AN AFFIRMATION. IF VOTER HAS NO I.D., AND REFUSES TO COMPLETE THE I.D. CONFIRMATION STATEMENT, THE VOTER MUST COMPLETE A PROVISIONAL BALLOT.

☐ VOTER'S NAME MARKED "INACTIVE" OR WITH "?" ON POLLBOOK . . . AND VOTER'S NAME OR ADDRESS HAS NOT CHANGED.

☐ VOTER'S NAME OMITTED FROM POLLBOOK IN ERROR; REGISTRAR AUTHORIZES OFFICER TO ADD NAME.

SECTION B – VOTER MUST COMPLETE, *AFFIRMATION OF VOTER* IS REQUIRED

VOTER MUST PROVIDE ALL THE INFORMATION BELOW AND SIGN.
VOTER WHO REFUSES TO COMPLETE FORM AS REQUIRED, MAY NOT VOTE.

AFFIRMATION OF VOTER

"I DO HEREBY STATE, SUBJECT TO FELONY PENALTIES FOR MAKING FALSE STATEMENTS PURSUANT TO §24.2-1016,

THAT I AM A CITIZEN OF THE UNITED STATES;

THAT I AM AT LEAST 18 YEARS OF AGE (OR WILL BE ON THE ___DAY OF _____

THAT I AM A RESIDENT OF THE COMMONWEALTH OF VIRGINIA

THE PRECEDING 30 DAYS AND AM VOTING

What's New?

TallyPoint

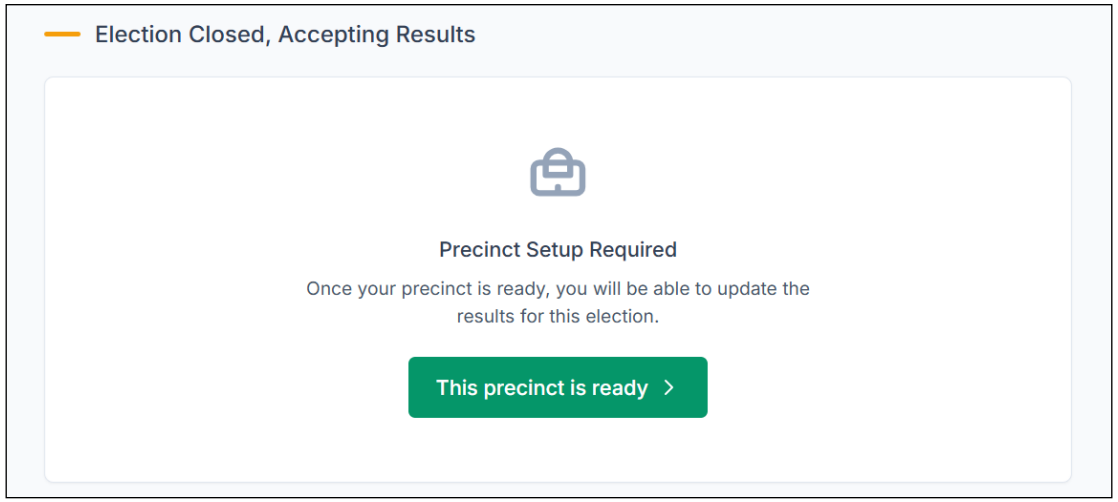
- **AM:** Notify us once equipment ready
- **PM:** Prioritize reporting results, double check results

Results Reporting - Contest Entry

- Edit > Save for each contest
- After all contests submitted, orange until approved

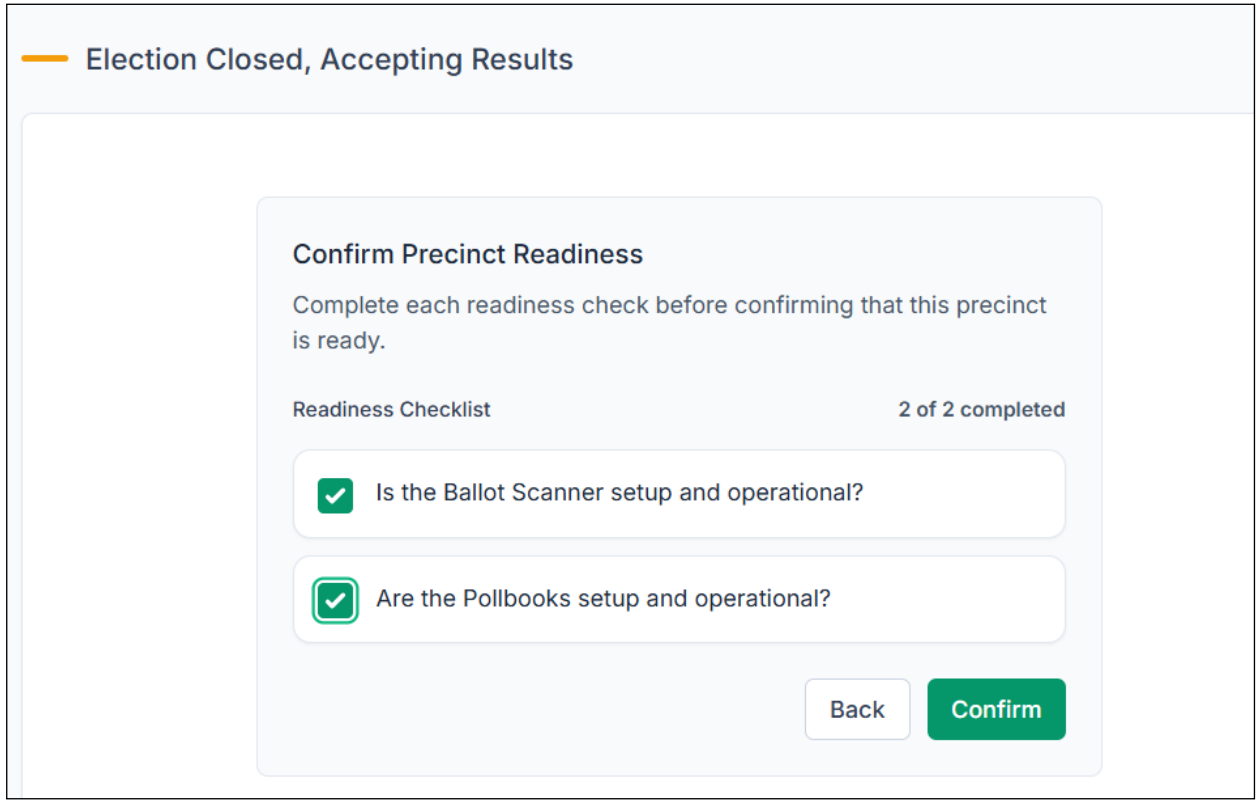
What's New?

TallyPoint start-up



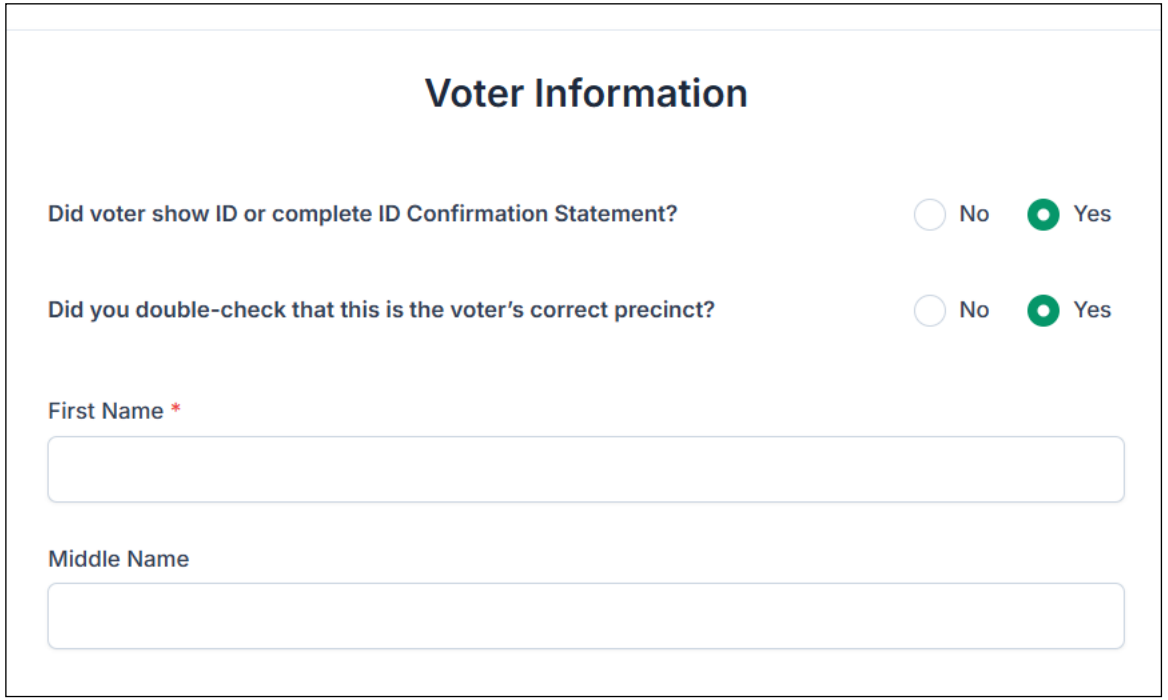
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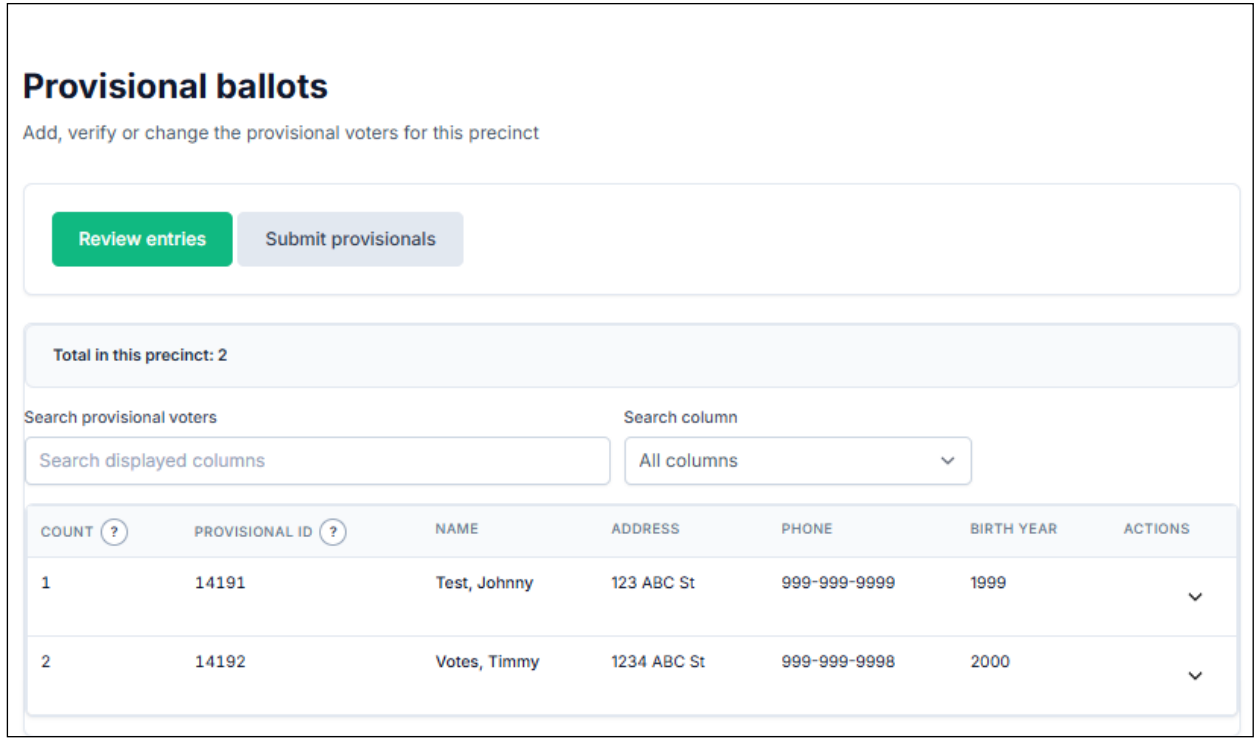
What's New?

TallyPoint Provisional



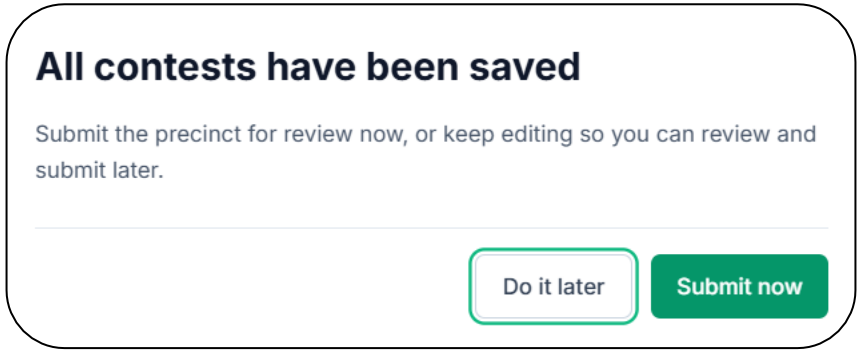
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TallyPoint Provisional



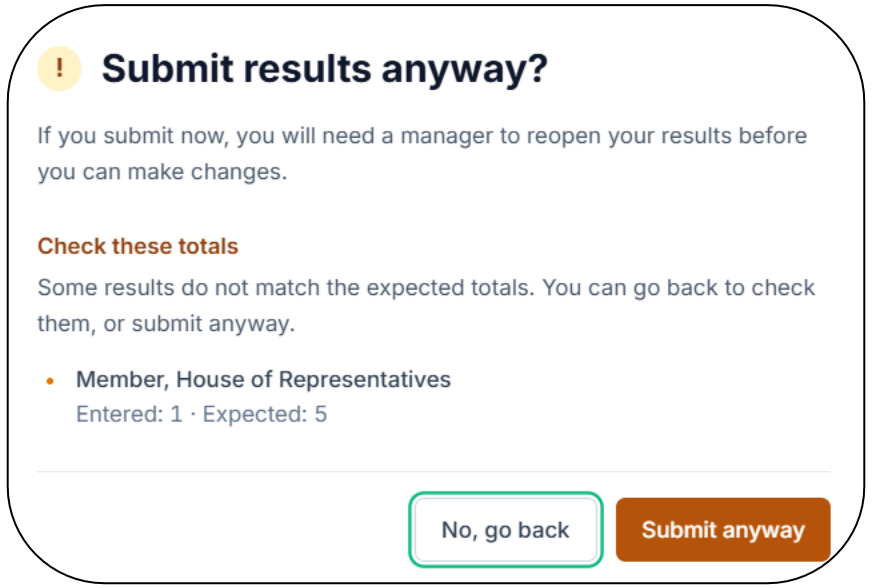
What's New?

TallyPoint End of Day



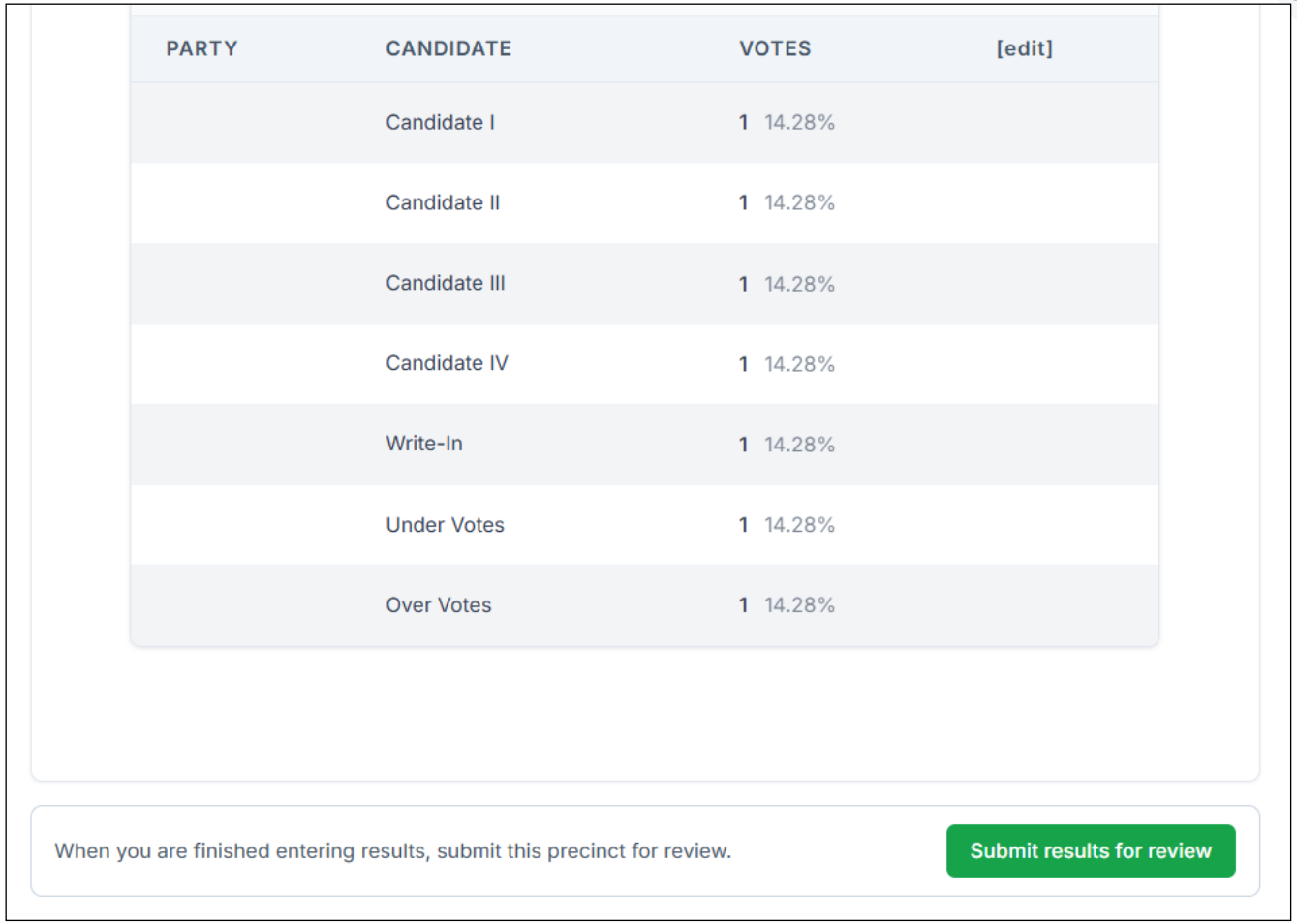
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TallyPoint End of Day



What's New?

TallyPoint End of Day



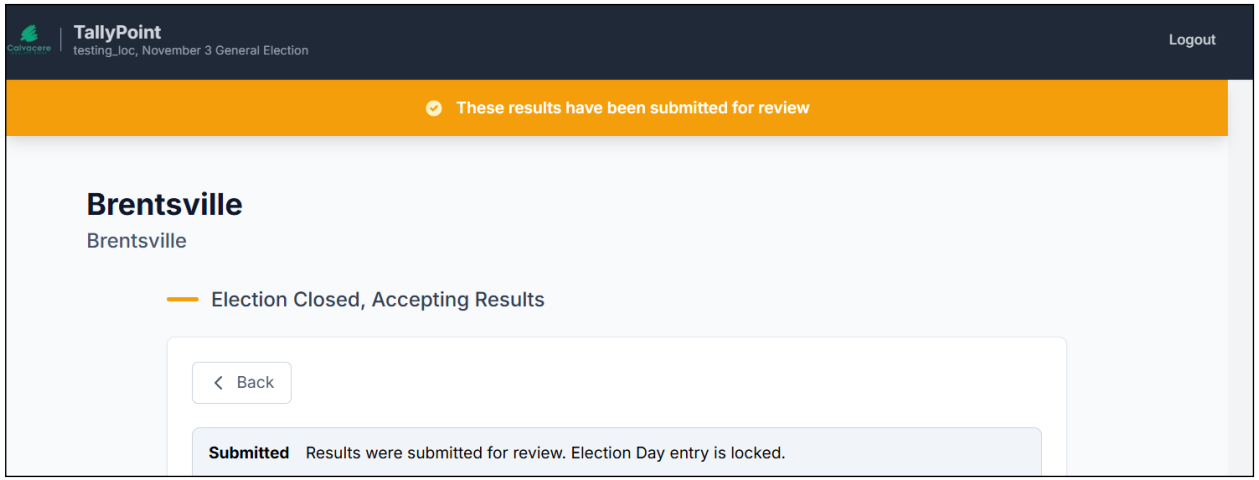
PARTY	CANDIDATE	VOTES	[edit]
	Candidate I	1 14.28%	
	Candidate II	1 14.28%	
	Candidate III	1 14.28%	
	Candidate IV	1 14.28%	
	Write-In	1 14.28%	
	Under Votes	1 14.28%	
	Over Votes	1 14.28%	

When you are finished entering results, submit this precinct for review.

Submit results for review

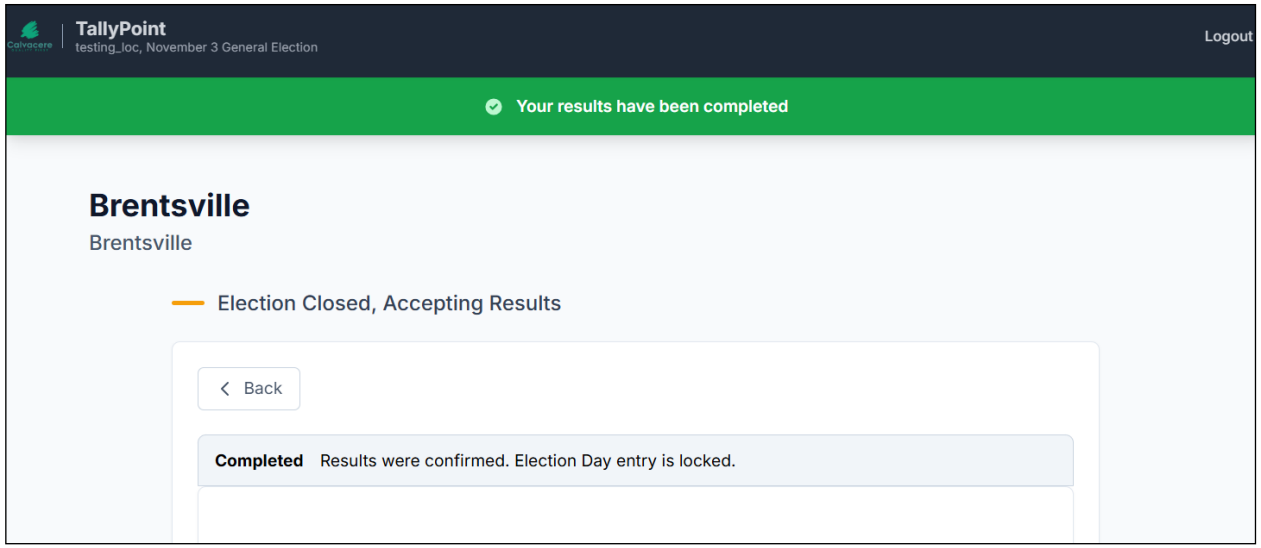
What's New?

TallyPoint End of Day



What's New?

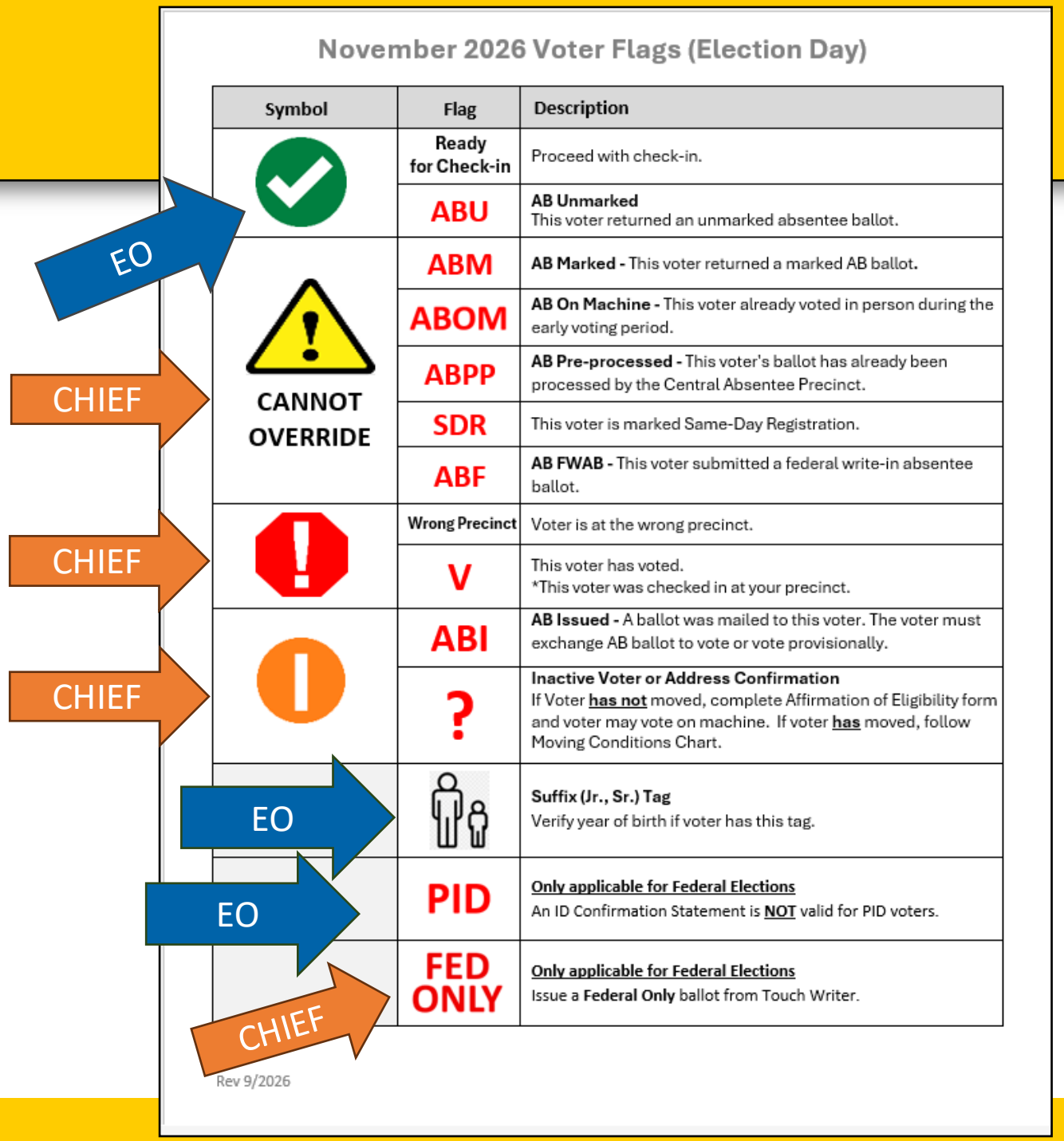
TallyPoint End of Day



What's New?

Pollbook Flags

- Have officers send voters to you for uncertain flags
- Check in officers don't tell voters "you can't vote" > Go to Chief
- Officers need to be careful to verify info.



Pollbook “Flags”

PID	**Only applicable for Federal Elections** Voter must present valid photo ID or copy of a current utility bill, bank statement, government paycheck, paycheck, or other government document containing the name and address of the voter. ***An ID Confirmation Statement is NOT valid for PID voters.**

Please read carefully! No ID Confirmation Statement allowed

?	**Inactive Voter or Address Confirmation** If Voter **has not** moved, complete Affirmation of Eligibility form and voter may vote on machine. If voter **has** moved, follow the Move Rules Chart.

Inactive? Have not moved? Update status will remove the “?” Flag

What's New?



Since ballot is legal size, TouchWriter paper will arrive in the printer box and officers will have to load the paper

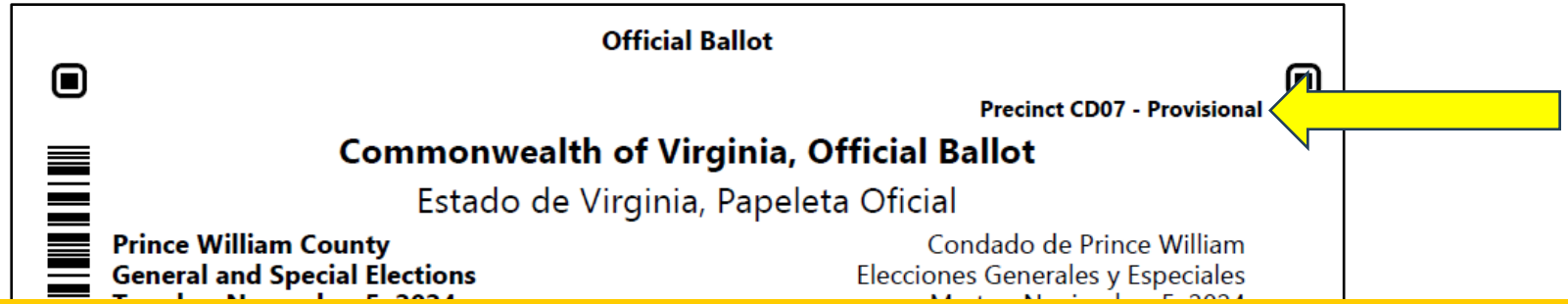
Questions?

Common Mistakes

Common Mistakes: Opening

Separate Ballots Correctly

- Regular ballots > Check In
- Provisional ballots > Chief station
- *If your ballots are being rejected at the start of the day*, it is likely because you mixed up the ballots



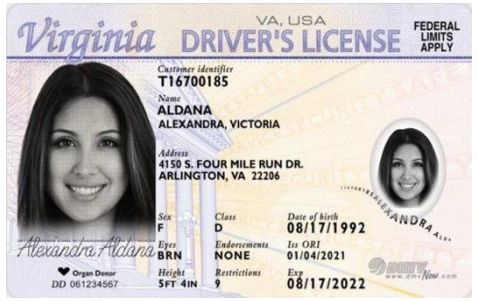
Common Mistakes: Check In

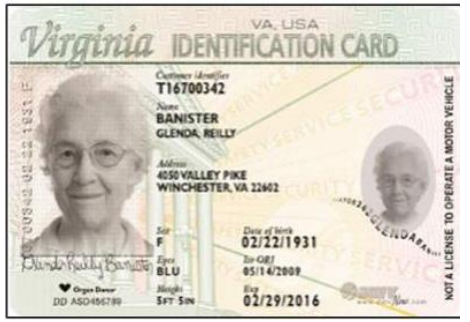
Officers on Pollbook

- Watch and monitor officers
- Make sure they are following proper procedures and not disenfranchising voters
- "~~You Can't Vote~~" > Officer direct to chief
- *At Chief station*, **double check** the voter in the pollbook to verify the situation

Common Mistakes: Identification

1. Please hand me your identification
2. Please state your full name and address (or in writing/identification)
3. As the voter states information, officer's eyes are on the Pollbook to confirm what is said
4. Hand back identification and state the voter's full name



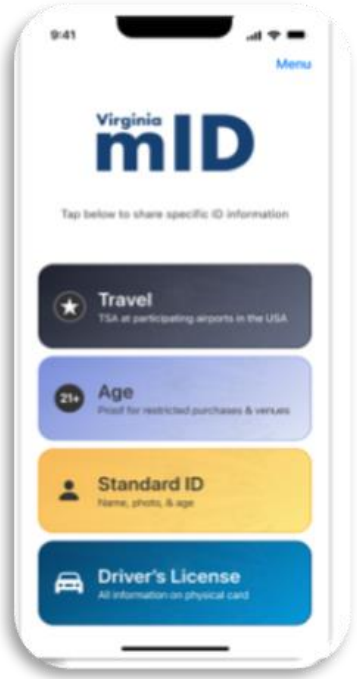








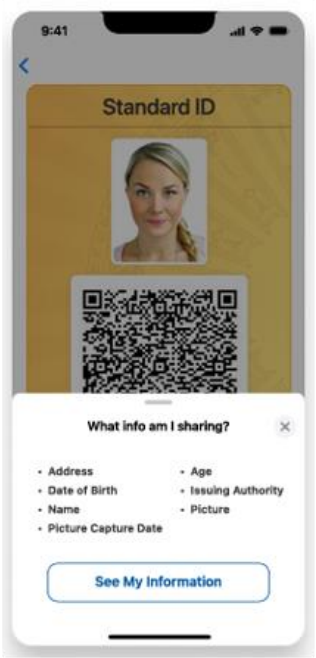
How is the Virginia Mobile ID app presented?



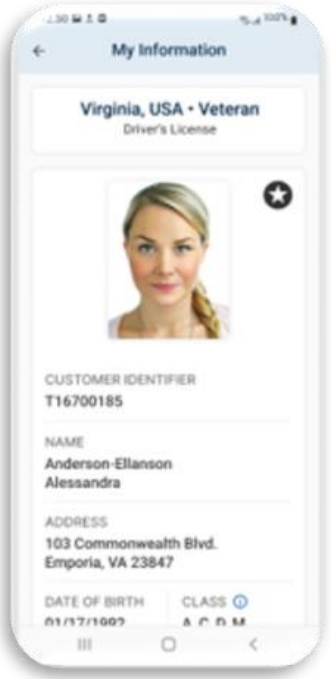
The user selects the yellow “Standard ID” tab



The user taps “What info am I sharing?”

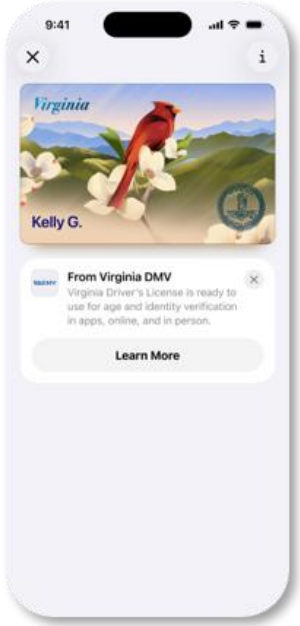


The user taps “See My Information”



The “See My Information” screen displays all information needed to verify voter registration eligibility

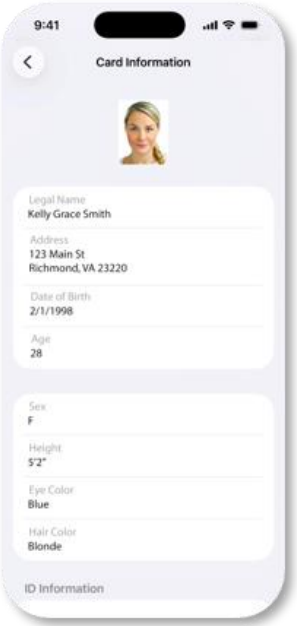
How is the ID in Apple Wallet presented?



The user selects their Virginia ID in Apple Wallet and them selects the “i” in the top right corner



The user selects “Card information”

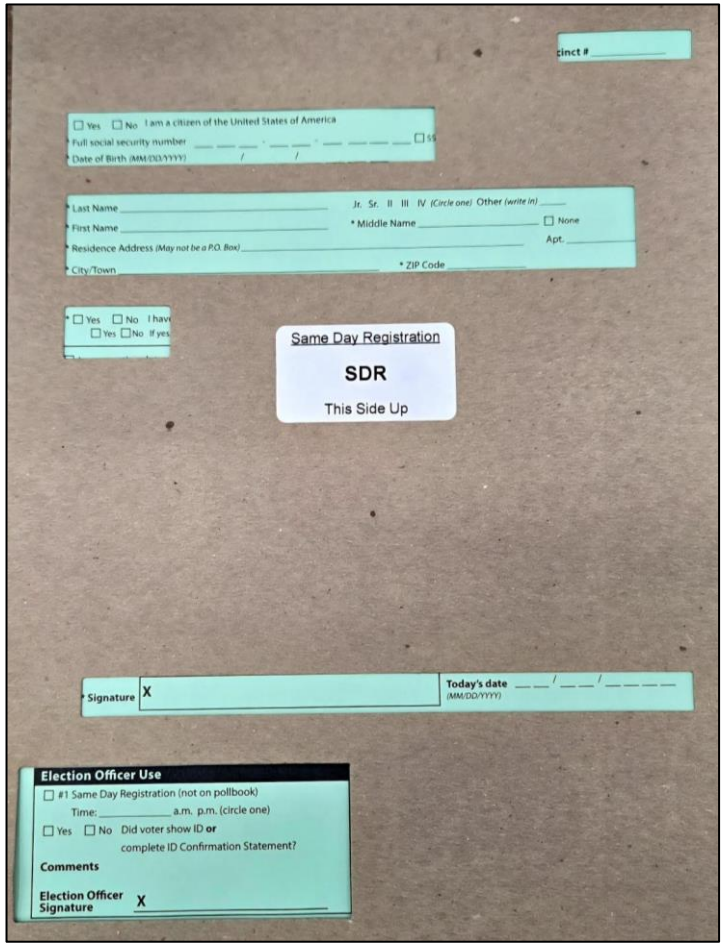


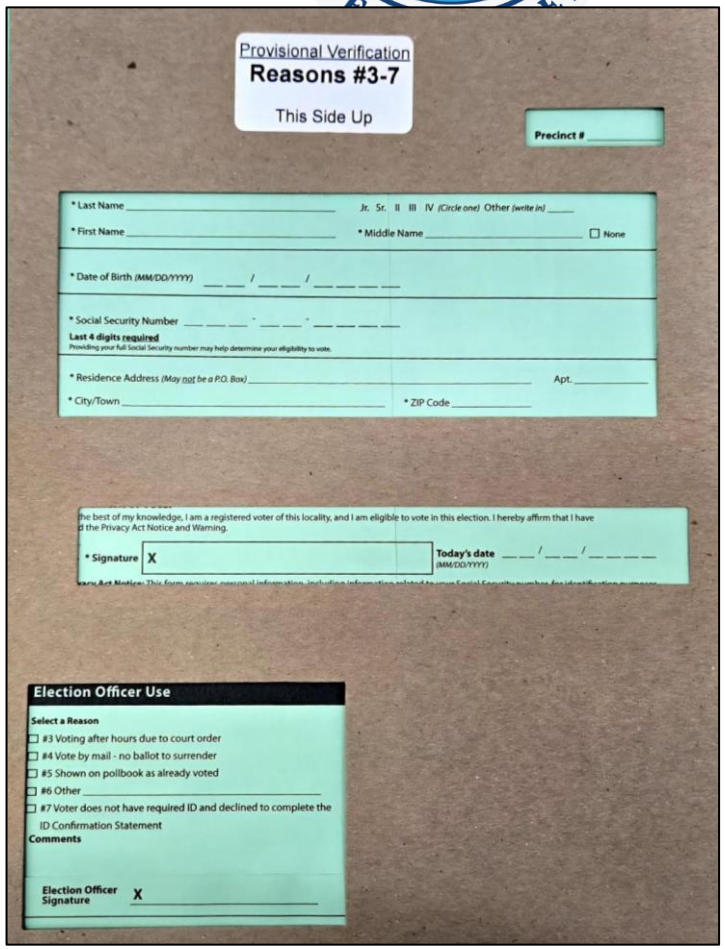
The “Card information” screen displays all information needed to verify voter registration eligibility

Common Mistakes: Overlay

Provisionals

- Incomplete envelopes
  - **MUST use provisional overlays**
- Make sure voter completes all * boxes
- Full SSN for SDR
- Check for all signatures





Polling Place Visitors

Authorized Representatives

Poll Watchers

- **Must have a signed letter** from party chair (copy OK)
- **Confirm** registered voter in Virginia (pollbook or Office)
- **Be friendly and helpful to them,** but set boundaries to protect voter secrecy (not near booths/scanners)
- Poll watchers can **“see and hear,”** not verifiers of work
- Poll watchers not required to see the pollbook

Neutral Observers

No Neutral Observers Approved

- § 24.2-604.5 – "general registrar may authorize in writing the presence in the polling place of additional neutral observers"
- Rejected requests by both the DOJ and NAACP
- Must go outside 40' line if not an Authorized Observer
- Call Chief HQ if there are any issues with this

Media

Reminders

- Media must follow these rules:
  - Ask permission of voters, officers
  - Wide shots in the polling place
  - “Reasonable and limited period of time”
  - Interviews/polling must be outside the 40’ line
- Virginia Code § 24.2-604.5 (B)

Security/Law Enforcement

Reminders

- County Police have a security plan in place
  - Expanded training and guides for officers this election
- Protocol for ICE (highly unlikely)
- Both uniform and plain clothes officers monitoring
- Emergency personnel and resources for floods, fires, and power outages

Closing Reminders

Closing Reminders

Before Closing

- Assign officers tasks prior to closing
- Remind officers not to rush important tasks
- Make sure you have someone assigned and ready to close the ballot scanners

Closing Reminders

End of Night Goal

Precinct Results:
Submitted by 7:45 pm in TallyPoint

- ✓ *Enter*
- ✓ *Save*
- ✓ *Double Check*
- ✓ *Submit*

Closing Reminders

Assistant Chief

- Accountability Officer Role
- Make sure they are verifying the items on Page 8 of the 2025-2026 officer manual addendum
- Teamwork and double checking our work are fundamental to accurate elections and documentation

Closing Reminders

Packing Up

- Amendment Brochures
  - Throw away in trash, do not return
- Envelope (boxes) #3 and #6
  - New QR codes – office use only
  - Leave boxes outside Chief's bag when packing your vehicle

Closing Reminders

Returning Supplies

- New traffic pattern at the Office
- Please review the Chief Binder of this process for safety purposes

QUESTIONS?

